

## Collection in Focus Guide Program

### Tour and Art Cart Observation Worksheets

### Contemporary World Art 2015

#### Assignment:

Participate in one public tour and one Art Cart and reflect upon the experiences as you complete an observation worksheet for each one.

#### Due date:

Turn in your completed observation worksheets no later than **March 15**.

#### Guidelines:

- You may observe tours and Art Carts on any topic, time period, theme, etc.
- Try to observe one tour or Art Cart led by your mentor and one led by another docent or CIF guide, so you can see more than one style/approach to interacting with visitors.
- Choose public tours and/or Art Carts on weekdays, Sundays, or Thursday evenings or Saturdays when we don't have class. Do not make plans to observe tours/carts during our scheduled training times.
- To find the complete schedule of tours and Art Carts and who is leading them, visit [www.mgpvolunteers.org](http://www.mgpvolunteers.org) > Calendars > Week-At-A-Glance Tour Calendar.
- As a courtesy to your guide peers, contact the Docent or CIF guide leading the tour at least 24 hours in advance to let them know you'll be joining their tour or Art Cart. The contact information for all "senior" (experienced) CIF Guides and Docents can be found at [www.mgpvolunteers.org](http://www.mgpvolunteers.org) > Downloads > Collection in Focus (or Docents) > Roster.
- If you want to attend the tour or Art Cart of a specific individual (e.g. your mentor), you may find it easiest to contact them now and ask them when they're scheduled to volunteer in January, February and March.

#### Reminders:

- You are not evaluating the performance of the individual docent or guide whose tour or Art Cart you observe.
- You are instead reflecting upon the overall *experience* (of the guide, of museum visitors) and thinking about how you will apply the things you learned to your own future practice as a guide.